

ATC2025 IMPACT BUMP IN/OUT



Monday 13 October	Getting merchandise delivered to site Deliveries to Fed Square (e.g. merchandise or stand decorations) must arrive between 13–24 October. After this date, you will need to bring items to the bump in on Monday 27. <ul style="list-style-type: none">• All deliveries must use the Zinc Delivery Label• Deliveries will be accepted from Monday 13 October - Friday 24 October• Please let Zinc Venue Manager know you have deliveries on the way craig.tierney@zincfedsg.com.au <p>See the ATC2025 deliveries document for greater detail.</p>
Monday 13 October	Bringing merchandise to site yourself: You can drop merchandise/goods to the site yourself on these dates: <ul style="list-style-type: none">• Monday 13 October - Friday 24 October: Must be arranged directly with craig.tierney@zincfedsg.com.au. Your goods will be stored in a lockable storage cage in the underground carpark. Venue staff will then bring your goods to the Expo, ready for bump in for you to set up your stand.• Monday 27 October between 4pm–6pm bump in. The ATC team will be onsite to greet you. Trolleys are available for you to transport goods from your car to the Expo.
Monday 27 October - Day 0 Bump In	Expo bump in - the day before the event This is an opportunity for your team to check their stand, ensure your merch is on site and set up ready for the next day. The Expo is considered an off-limits building site until 4pm when the stand builders sign the venue over to ATC. Bump in access: between 4pm - 6pm on Monday 27 October. All persons including the ATC team must exit the building at 7pm sharp as this is when the site will be locked down. Where: Zinc at Fed Square (overlooking the river) Fed Square is a large venue - allow adequate time to find Zinc – see map
Tuesday 28 October - Day 1	Sponsor and Exhibitor arrival Please arrive at Zinc, Fed Square between 7am and 7:30am. Please be at your stand by 8am. Attendees will begin to arrive at 8am.
Wednesday 29 October - Day 2	Expo Bump Out - 2.45pm - 3.30pm <ul style="list-style-type: none">• 2.45pm - 3.30pm: All Sponsors & Exhibitors to pack up merch, brochures, all items. Boxes left behind must have courier consignment labels attached - See Venue & Deliveries Document and must be picked up by Friday 7 November.• 3.30pm - 6.30pm: The site gets handed over to Harry the Hirer to dismantle stands. As it is a construction site during this time, there is no access/entry to the Expo from 3.30pm onwards. .• 6.30pm: Venue Closed.

Questions: Email michelle@atcevents.com.au